

**Master of Science in Educational Leadership and
Management (Overseas)**



Course guide

**Centre for Education Leadership Development
National Institute of Education**

Master of Science in Educational Leadership and Management (Overseas)

1. Resume

1.1 Elements

This document describes the content, methodology and the outline of the course, and the conditions to be fulfilled for the award of the Master of Science in Educational Leadership and Management (MSc) under regulations to be determined by the National Institute of Education. The M.Sc course is linked to the Bachelor of Education Management (Overseas- B.Ed.) programme. This course is designed to absorb candidates from the B.Ed course and place them in a learning environment in which they could further develop their potentials as educational managers.

1.2 Target Population

The course will be for those who have obtained a distinction or a merit pass in the Bachelor of Education Management degree. However, those who have obtained a general pass in Bachelor of Education Management with a ten years work experience would also be considered.

1.3 Recruitment

The Bachelor of Education Management degree or other relevant degree holders from a recognized university/institute with a distinction / a merit pass or with a general pass and ten years' experience are eligible to follow the Master of Science degree in Education Leadership and Management course. Candidates are selected by an oral interview. The board of interview shall include both internal and external resource personnel.

1.4 Medium

The M.Sc in Educational Leadership and Management is conducted in English medium.

1.4 Intake

20 per year

1.5 Course fees

The Course fee is four hundred thousand rupees (Rs. 400 000.00). Candidates however, can pay the course fee in two installments of which the first of two hundred fifty thousand is payable at the time of registration and the second of Rs. hundred fifty thousand is payable before the commencement of the third semester.

2. Title of the Course

The course leads to the Master of Science in Educational Leadership and Management (International) degree. Status and the conditions of the award will be as determined from time to time under the regulations of the National Institute of Education.

3. Aim of the Course

The aim of the M.Sc. (International) degree programme is:

To provide professional qualifications for the senior managers in the education system and to equip them with the knowledge and skills that enables them to initiate appropriate changes in their role performance.

4. Objectives of the Course

- 4.1 To provide an opportunity to understand the concepts and theories of educational leadership and management
- 4.2 To examine the aspects of education leadership as well as the education management practices with in' depth understanding
- 4.3 To introduce the concepts related to the philosophical, psychological and sociological foundations in education
- 4.4 To develop further awareness of the relevance and potential contribution of applied research to the understanding of management practices in the education system.

5. Structure of the Course

5.1 Course Model

The Master of Science in Educational Leadership and Management course is a part time degree course organized to continue for a period of eighteen months (three semesters).The details are given in Table 1. The course has 250 credit points. A credit point is considered to have 15 credit hours (study hours). A credit hour is defined as the time spent in learning activities directly related to complete the respective component. This includes instruction time (in classroom or otherwise), laboratory time and time spent on reading, researching and writing to fulfill the requirements of the respective qualification.

Table 01 - the Detail framework of the Master of Science in Educational Leadership and Management

Semester	Description	Study hours	Credit points
First semester	Foundations of Education (philosophical, psychological and sociological in education)	375	25
	Education Leadership and Management	375	25
	Research methodology taught course	450	30
Second semester	Preparing and presenting the research proposal and meeting supervisors	1200	80
Third semester	Completing the thesis and handing over it to the FEDL	1400	90
	Total	3800	250

The M.Sc programme will be conducted at the Faculty of Education Leadership Development and Management of the National Institute of Education in the form of contact sessions and regular meetings with the supervisor. The course duration is eighteen months. The taught course consists of three main subject areas and the final written examination is conducted by the end of the first semester. The final examination administers three examination papers for all three subjects studied in the first semester. The contact sessions of the taught course are conducted in two spells each of ten consecutive days in the first semester. The Research Methodology and development of the research proposal will be completed during the second semester. From the second semester onwards, ten or more review meetings are held with the research supervisors. The candidates have to produce a dissertation based on an applied research consisting of

approximately 25000 words. The dissertation essentially should be an independent piece of work undertaken by the candidates under the guidance of a supervisor assigned. By the end of the second semester, the candidates have to present their research proposals to a committee chaired by an external examiner for approval. The candidates who fail to satisfy the standards set by the committee will have to revise their proposals in the light of the comments and suggestions arising at the presentation within one month period of time.

Once a provisional topic for the research has been identified the course coordinator will ensure that each course member has a supervisor. The candidates are required to communicate with the supervisors on a regular basis during the course period.

6. Assessment Procedures

6.1 The Written Examinations

The M.Sc programme consists of 3 semesters and one written examination is held at the end of the first semester. The examination has three papers and each written examination paper is of three hour duration. To be eligible to sit the written examination at the end of the semester, participants must have 80% attendance in contact sessions in the semester and are also required to complete the related assignments.

6.2 Continuous Assessment

There will be continuous assessment for each component of the first semester. The continuous assessment includes an assignment for each component. Assignments may be in the form of a written assignment, oral presentation or a group-assignment.

6.3 Research Project

It is necessary that the candidate completes the Research Project on or before a stipulated date and it is compulsory that he/she passes the project for the award of the M.Sc degree. The dissertation submitted by the candidates will be first evaluated by the internal examiner. Thereafter, the dissertation will be assessed by the external examiner. Finally an oral examination (viva session) will be held to ascertain whether the candidates have a thorough understanding about what they have incorporated in the dissertation.

The Board of examiners consists of the following persons.

- The External Examiners
- The DDG of the FEDM
- The Project Coordinator
- Academic staff of the FEDM
- External Resource Persons

Satisfactory performance of candidates at the final oral examination (viva session) will determine their eligibility for the award of the Master of Science in Educational Leadership and Management degree. The results will be first reviewed by the DDG of FELD and the Faculty members. On the recommendation of the Academic Affairs Board, the Council of the NIE will finally approve the results.

The candidates who fail to satisfy the requirements of a successful dissertation will be allowed a maximum of three attempts to complete the dissertation within three years. The minimum mark for the dissertation should be 55% (i.e. Grade B).

6.4 Marks and Grading System

The written examination conducted at the end of the first semester carries a weight 70% and the assignments carry a weight of 30%. The components for which written examinations and assignments are held, is given in Table 4, and grading and marks corresponding to the components are as in Table 2.

Table 2 Marks and Grading System

Range of Marks	Grade	Grade Point Value
85 - 100	A+	4.0
70 - 84	A	4.0
65 - 69	A-	3.7
60 - 64	B+	3.3
55 - 59	B	3.0
50 - 54	B-	2.7
45 - 49	C+	2.3
40 - 44	C	2.0
35 - 39	D+	1.5
25 - 34	D	1.0
00 - 24	E	0.0

6.5 Re-sit Examination

A student who obtains a grade below C in a particular subject has to re-sit the examination in the respective subject. However, the maximum grade obtainable for the repeat subject is grade C.

6.6 Grade point Average

Grade point average (GPA) is the credit - weighted arithmetic mean of the grade point value. The GPA is determined by dividing the total credit-weighted grade point value by the total number of credits.

For example, a student who has completed his/her grading and credit points as in Table 3 and have grades C, C, C, B+, B respectively will obtain a GPA of 2.78.

Table 3 Grading and Credit points

Semester	Description	Grade	Credit points
First semester	Foundations (philosophical, psychological and sociological) of Education	C	25
	Education Leadership and Management	C	25
	Research methodology a course	C	30
Second semester	Preparing and presenting the research proposal and meeting with supervisors	B+	80
Third semester	Completing the thesis and handing over it to the FELDM	B	90
	Total		250

$$GPA = \frac{(25 * 2) + (25 * 2) + (30 * 2) + (80 * 3.3) + (90 * 3)}{25 + 25 + 30 + 80 + 90}$$

$$GPA = \frac{(50) + (50) + (60) + (264) + (270)}{250}$$

$$GPA = \frac{694}{250}$$

$$GPA = 2.78$$

All components of the course for which a student has registered shall be taken into account in calculating the GPA for the award of the degree.

Table 4 : Award of Marks

Semester	Topics	Ass.	Exams
1	Foundations (philosophical, psychological and sociological) of Education	30	70
1	Education Leadership and Management	30	70
1	Research methodology a course	30	70
2	Presenting the research proposal and meeting with supervisors	100	
3	Completing the thesis and handing over it to the FELDM	100	

7. Eligibility for the award of the M.Sc Degree in Educational Leadership and Management

To be eligible for the M.Sc degree in Educational Leadership and Management, a student must have;

- obtained a minimum of 173 credits of which 39 credits are from semester I, 66 credits from semester II and 68 credits from semester III.
- obtained grades of C or above in each of the components in semester I, aggregating to at least 39 credits.
- obtained a grade B+ or above for the semester II component, aggregating to at least 66 credits.
- obtained a grade B or above for the semester III component, aggregating to at least 68 credits.
- obtained a minimum cumulative GPA of 2.78 from all components of the course (including the research project);

and

- completed the relevant requirements within a period of four years from the date of first registration.

8. Award of the Degree

A student should apply for the award of degree after satisfying the requirements stipulated above. On the completion of the M.Sc in Educational Leadership and Management, a student is entitled to an official transcript giving the grades obtained in the respective components of the course after confirmation of result by the Council of the NIE.

9. Induction, Support Services to Course Participants

9.1 Induction

Those who are selected for the course will be given full information and relevant documents at the beginning of the course.

9.2 Support Services

The following forms of support will be available to course members:

Academic Advice

Each member of the course will be assigned to a course tutor, who will be responsible for the following items:

- Arranging meetings with the supervisor for academic support
- Monitoring course members' progress
- Arranging library and computer facilities
- Facilitate meetings with external institutes

